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**MAYVILLE COMMUNITY SCHOOLS**  
**ORGANIZATIONAL/REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Tuesday, January 10, 2017, 6:30 p.m.**  
**High School Computer Lab**  
**SECRETARY'S MINUTES**

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**I. Call to Order**

Superintendent Markwart called the organizational/regular meeting of the Board of Education to order at 6:30 p.m.

**II. Oath of Office**

Superintendent Markwart presented the Oath of Office to the newly-elected school board members, N. Buggia, C. Coxe and P. Mocerri.

**III. Roll Call Vote**

|                      |                       |
|----------------------|-----------------------|
| N. Buggia – Present  | H. Middleton - Absent |
| C. Coxe – Present    | P. Mocerri - Present  |
| F. Franzel – Present | N. Phillips - Present |
| R. Johnson - Present |                       |

**IV. Election of Officers**

**A. President**

Moved by F. Franzel that R. Johnson be nominated for the office of President.

Moved by N. Phillips, supported by C. Coxe that the nomination for President be closed and a unanimous ballot cast for R. Johnson.

Roll Call Vote: N. Buggia, Yes; F. Franzel, Yes; C. Coxe, Yes; R. Johnson, Yes, P. Mocerri, Yes, N. Phillips, Yes.

**Motion carried 6-yes, 0-no, 1-absent**

R. Johnson is elected and assumed the chair.

**B. Vice-President**

Moved by N. Buggia that C. Coxe be nominated for the office of Vice-President.

Moved by N. Buggia, supported by P. Mocerri that the nomination for Vice-President be closed and a unanimous ballot cast for C. Coxe.

Roll Call Vote: N. Buggia, Yes; F. Franzel, Yes; C. Coxe, Yes; R. Johnson, Yes, P. Mocerri, Yes, N. Phillips, Yes.

**Motion carried 6-yes, 0-no, 1-absent**

**C. Secretary**

Moved by C. Coxe that N. Buggia be nominated for the office of Secretary.

Moved by C. Coxe, supported by F. Franzel that the nomination for Secretary be closed and a unanimous ballot cast N. Buggia.

Roll Call Vote: N. Buggia, Yes; F. Franzel, Yes; C. Coxe, Yes; R. Johnson, Yes, P. Mocerri, Yes, N. Phillips, Yes.

**Motion carried 6-yes, 0-no, 1-absent**

**D. Treasurer**

Moved by F. Franzel that P. Mocerri be nominated for the office of Treasurer.

Moved by F. Franzel, seconded by N. Buggia that nomination for Treasurer be closed and a unanimous ballot cast for P. Mocerri.

Roll Call Vote: N. Buggia, Yes; F. Franzel, Yes; C. Coxe, Yes; R. Johnson, Yes, P. Mocerri, Yes, N. Phillips, Yes.

**Motion carried 6-yes, 0-no, 1-absent**

**V. Student Recognitions/Reports**

**A. Students of the Month**

January Students of the Month will be presented in February due to weather conditions.

**B.** Mr. Markwart presented the Elementary report, stating there was a visit from Dr. Norm from MSU planned, Santa's Workshop was well attended, the Christmas program was a success, and NWEA/DRA/Dibbles testing will begin very soon.

**C.** Maintenance report: HS gym roof is 95% complete and there is a boiler down in the ES.

**D.** Superintendent report: Mr. Markwart provided information on the following: Skyward conversion update, ES power outage, reminder of the Supt. Evaluation training to be held on January 26, 2017, from 5:00 p.m. – 8:00 p.m., bond refinancing January 23, 2017, brief update on the local open carry laws, and remaining bond money usage (Mr. Markwart to obtain bids on the following: HVAC control system between the MS and HS; security camera and new door at the back of the HS; ES side by side freezers; MS/ES main entrances and ES bathrooms).

**VI. Communications & Correspondence**

None.

**VII. Public Communication**

None.

**VIII. Consent Agenda Items**

**A.** Approval of the meeting agenda

**B.** Approval of the December 13, 2016 regular meeting minutes

**C.** Payment of the General Fund bills in the amount of \$674,599.56; Athletics in the amount of \$5,787.84; and Food Services in the amount of \$19,530.48.

Motion by C. Coxe, supported by N. Phillips to approve the consent agenda items.

**Motion carried 6-yes, 0-no, 1-absent.**

**IX. Personnel**

**A. Resignation**

Motion by F. Franzel, supported by P Mocerri to accept the resignation of Angela Zeck, 35(a) Literacy Aide/Lunchroom Aide.

**Motion carried 6-yes, 0-no, 1-absent**

**B. Leave of Absence**

Motion by C. Coxe, supported by N. Buggia to grant Kim Moss an unpaid leave of absence for medical reasons for the remainder of the 2016-17 school year, and the school maintain health insurance for the remainder of the school year.

**Motion carried 6-yes, 0-no, 1-absent**

**X. Old Business**

**A. Superintendent Evaluation Process**

Reminder of the Superintendent Evaluation training on January 26, 2017, 5-8 p.m.

**B. 2016-2017 Committee Assignments – TABLED UNTIL FEBRUARY MEETING**

|  |                       |                       |             |                       |           |
|--|-----------------------|-----------------------|-------------|-----------------------|-----------|
| <b>Athletics</b>                         | N. Buggia             | <del>M. Daniels</del> | N. Phillips | R. Johnson            | As Needed |
| <b>Building, Grounds, and Operations</b> | F. Franzel            | R. Johnson            | N. Phillips | C. Coxe               | As Needed |
| <b>Curriculum</b>                        | <del>M. Daniels</del> | N. Buggia             | C. Coxe     | R. Johnson            | As Needed |
| <b>Finance</b>                           | F. Franzel            | C. Coxe               | R. Johnson  | N. Buggia             | As Needed |
| <b>Human Resources/<br/>Negotiations</b> | N. Buggia             | R. Johnson            | F. Franzel  | <del>M. Daniels</del> | As Needed |
| <b>Policies</b>                          | F. Franzel            | C. Coxe               | M. Daniels  | P. Mocerri            | As Needed |
| <b>Public Relations</b>                  | N. Buggia             | <del>M. Daniels</del> | C. Coxe     | P. Mocerri            | As Needed |

**XI. New Business**

None at this time.

**XII. Other Matters of the Board**

**A. School Board Appreciation Month**

Supt. Markwart presented the Board Members with a certificate of appreciation, thanking them for the service, in honor of Board Appreciation Month.

**B. Strategic Planning Update**

Next meeting January 23, 2017. Agenda's will be sent to the Focus Groups.

**C. February Regular Meeting**

Motion by C. Coxe, supported by N. Buggia to change the February 14, 2017 meeting to Tuesday, February 7, 2017.

**Motion carried 5-yes, 1-no, 1-absent**

**XIII. Adjournment**

Motion by F. Franzel, supported by P. Mocerri to adjourn the meeting at 7:45 p.m.

**Motion carried 6-yes, 0-no, 1-absent**

Respectfully submitted,

Nicholas Buggia, Secretary  
Mayville Board of Education